

JANUARY 2, 2008 ORGANIZATION MEETING

Present at Meeting	Ralph Bentley	Supervisor
	Frank Hill	Councilman
	Ken Higgins	Councilman
	Robert Olson	Councilman
	Shirley Hayes	Councilwoman
Paul Smith	Highway Superintendent	
Arlene Mayer	Town Clerk	

Also: Sandy Smith, Harry Balz, Joe Dooris

Supervisor Bentley opened the Organization Meeting

The Oath of Office was administered by the clerk to Supervisor Bentley; Councilwoman Hayes; Councilman Higgins and Highway Superintendent Smith.

The Resolutions to organize the Town were introduced by Mr. Olson and moved by Mrs. Hayes:

RESOLUTION NO. 1 OF 2008
RESOLUTION DESIGNATING COMMITTEES FOR 2008

RESOLVED, that Supervisor Ralph Bentley does hereby appoint the following Committees for 2008, first name being the Chairman:

RECYCLING & TRANSFER STATION	OLSON & Hill
FINANCE, INSURANCE, PERSONNEL, ELECTIONS & LEGISLATIVE	HAYES & Hill
FACILITIES, GROUNDS, PUBLICITY, BEAUTIFICATION, CABLE	HILL & Higgins
HIGHWAY, TRAFFIC SAFETY, STREET LIGHTS, LAKE AFFAIRS, DAM	HILL & Higgins
FIRE & AMBULANCE CEMETERY & LIBRARY	HIGGINS & Hill OLSON & Hayes
RECREATION (YOUTH & SENIORS) HEALTH, INSECT CONTROL	HAYES & Higgins
PLANNING, COMMUNITY DEVELOPMENT, ZONING, REAL PROPERTY ASSESSMENT, DATA PROCESSING	HIGGINS & Hill
MILFOIL COMMITTEE (SCHROON LAKE) MILFOIL COMMITTEE (BRANT LAKE)	HILL, H. BALZ, J. KOCH HAYES, D. PATON, W. SCIDMORE, G. McMEEKIN
STARBUCKVILLE COMMITTEE	HILL, HIGGINS, J. KOCH

RESOLUTION NO. 2 OF 2008
RESOLUTION DESIGNATING SALARIES FOR 2008

RESOLVED, that effective January 1, 2008, the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Ralph Bentley	\$20,500.00
Budget Officer	Ralph Bentley	\$ 2,500.00
Town Clerk	Arlene Mayer	\$28,390.00
Town Council	Frank Hill	\$ 4,666.00
	Ken Higgins	\$ 4,666.00
	Robert Olson	\$ 4,666.00
	Shirley Hayes	\$ 4,666.00

Town Justice	James Murphy	\$11,055.00	
Hwy. Supt.	Paul Smith	\$42,500.00	
Sole Assessor	Paul Maniacek	\$26,200.00	
Tax Collector	Eleanor Higgins	\$ 6,990.00	
Library Clerk	Linda Hoyt	\$11,263.00	
Dog Control	Darian Granger	\$ 4,050.00	
Historian	Colleen Murtagh	\$ 1,400.00	
Chairman ZBA & Planning Boards		\$ 700.00	
Health Officer	Gary Scidmore	\$ 500.00	
Zoning Officer	Gary McMeekin	\$15,588.00	
Landfill Supt.	Robert Hayes	\$26,916.00	
Hourly Wages:			
Hwy. Mechanic	\$16.90	Lifeguard	\$10.45
Hwy. \$14.33-	\$16.33	Pl. & ZBA Mts.	\$20.00
Sec./Book	\$12.95	Data Collector	\$12.40
Justice Clerk	\$11.40	Assess. Assist.	\$12.40
Library Sub.	\$ 9.70	Zoning Sec.	\$12.40
Cleaning Cust.	\$11.40	Museum Sec.	\$10.20
Landfill Operator	\$11.40	Landfill Helper	\$ 9.95
Cemetery Cust.	\$14.33	Floater	\$12.95
Board of Review	\$245.00		

RESOLUTION NO. 3 OF 2008

RESOLUTION DESIGNATING OFFICIAL BANKS

RESOLVED, that the following are designated to be the official banks to deposit the Town of Horicon's monies in during 2008:

TD Banknorth
Glens Falls National Bank

RESOLUTION NO. 4 OF 2008

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

RESOLVED, that the official newspapers for advertising in 2008 shall be the Adirondack Journal, BE IT FURTHER

RESOLVED, that the Glens Falls Post Star shall also be used for advertising in any situation that requires a time frame that can only be met with a daily newspaper.

RESOLUTION NO. 5 OF 2008

RESOLUTION DESIGNATING MILEAGE ALLOWANCE

RESOLVED, that the Town Officials be compensated at 50.5 cents per mile for use of their vehicles in the performance of their official duties in 2008.

RESOLUTION NO. 6 OF 2008

RESOLUTION SETTING DATE OF MONTHLY MEETINGS

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 7:00 PM at the Horicon Community Center.

RESOLUTION NO. 7 OF 2008

RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller, a copy of the Annual Report for 2007 within 60 days after the close of the year.

RESOLUTION NO. 8 OF 2008

RESOLUTION TO RE-APPOINT TOWN HISTORIAN

RESOLVED, that Colleen Murtagh be re-appointed to serve as Town Historian for 2008 at a salary of \$1,400.00 annually, BE IT FURTHER

RESOLVED, that the Historian shall submit an activity report along with her voucher for payment in June and December, and a yearly activity report to the County Historian.

RESOLUTION NO. 9 OF 2008

RESOLUTION TO RE-APPOINT ZONING OFFICER

RESOLVED, that the Town Board does hereby re-appoint Gary McMeekin to serve as Zoning Officer for the Town of Horicon for the annual salary of \$15,588.00.

RESOLUTION NO. 10 OF 2008
RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT
TO EXPEND AMOUNTS UNDER \$1,000.00

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00, per item, for repairs. The Highway Committee shall review any other expenditure.

RESOLUTION NO. 11 OF 2008
RESOLUTION TO RE-APPOINT DOG CONTROL OFFICER

RESOLVED, that the Town Board does hereby re-appoint Darian Granger to serve as Dog Control Officer for the Town of Horicon. Annual salary is \$4,050.00.

RESOLUTION NO. 12 OF 2008
RESOLUTION AUTHORIZING SUPERVISOR TO PURCHASE
CERTIFICATE OF DEPOSITS WITH SURPLUS MONEY

RESOLVED, that the Supervisor is hereby authorized to place surplus monies in legal deposits, at the highest available interest for the Town of Horicon.

RESOLUTION NO. 13 OF 2008
RESOLUTION RE-APPOINTING TOWN COUNSELOR

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counselor for the Town of Horicon. Counselor Schachner shall be paid on an hourly basis of \$125.00.

RESOLUTION NO. 14 OF 2008
RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES
PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 32 of 1992, AND

WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE BE IT

RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures Pursuant to S104B of the General Municipal Law.

RESOLUTION NO. 15 OF 2008
RESOLUTION TO ADOPT INVESTMENT POLICY FOR TOWN

WHEREAS, the Town of Horicon adopted an Investment Policy in January, 1988, AND

WHEREAS, this policy is reviewed and adopted each year, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon, hereby adopts the Investment Policy enacted in Resolution 21 of 1988. Banks used by the Town of Horicon are named in Resolution 3 at every Organization Meeting.

RESOLUTION NO. 16 OF 2008
RESOLUTION APPOINTING PLANNING BOARD & ZBA CHAIRMANS

RESOLVED, that the Town Board does hereby re-appoint Priscilla Remington as Chairman of the Zoning Board of Appeals for a one year term expiring December 31, 2008. Annual salary is \$700.00, BE IT FURTHER

RESOLVED, that the Town Board does hereby re-appoint Bradley Bruce as Chairman of the Planning Board for a one year term expiring on December 31, 2008 at an annual salary of \$700.00.

RESOLUTION NO. 17 OF 2008
RESOLUTION RE-APPOINTING SUPERVISOR'S SECRETARY

RESOLVED, that Supervisor Bentley does hereby re-appoint, with Town Board approval, Dawn Higgins as Secretary to the Supervisor at an hourly wage of \$12.95 per hour for a 40 hour week.

RESOLUTION NO. 18 OF 2008
RESOLUTION APPOINTING DEPUTY SUPERVISOR

RESOLVED, that Supervisor Bentley does hereby appoint Councilman Frank Hill to serve as Deputy Supervisor for the Town of Horicon for the year 2008.

RESOLUTION NO. 19 OF 2008
RESOLUTION RE-APPOINTING ZBA MEMBER

RESOLVED, that the Town Board does hereby re-appoint Curt Castner to serve another term on the Horicon Zoning Board of Appeals. Term to expire on December 31, 2012.

RESOLUTION NO. 20 OF 2008
RESOLUTION TO RE-APPOINT PLANNING BOARD MEMBER

RESOLVED, that the Town Board does hereby re-appoint Doug Paton to serve another term on the Horicon Planning Board. Term to expire on December 31, 2012.

RESOLUTION NO. 21 OF 2008
RESOLUTION ESTABLISHING BONDING FOR
TOWN OF HORICON EMPLOYEES FOR THE YEAR 2008

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND

WHEREAS, the Town of Horicon is insured for bonding of all its employees,
NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee	\$10,000.00
Additional indemnity-specified positions	
Town Supervisor	\$30,000.00
Deputy Supervisor	\$30,000.00
Town Clerk	\$30,000.00
Tax Collector	\$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable.

Each claim Limit	\$1,000,000
Annual Aggregate	\$1,000,000

BE IT FURTHER

RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

RESOLUTION NO. 22 OF 2008
RESOLUTION TO RE-APPOINT HEALTH OFFICER

RESOLVED, that the Town Board does hereby re-appoint Gary Scidmore as Health Officer for the Town of Horicon for a four year term at a salary of \$500.00 per year. Appointment to expire on December 31, 2011.

Hill-aye, Higgins-aye, Olson-aye, Hayes-aye, Bentley-aye (Res. 1-22)

This being all the business to attend to, the meeting was adjourned at 6:10 by MOTION of Mrs. Hayes and Mr. Hill, all ayes.

Respectfully submitted: